

**HAGERSTOWN COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**MINUTES**

*Regular Meeting  
December 13, 2022*

A Regular Meeting of the Board of Trustees of Hagerstown Community College was held on Tuesday, December 13, 2022, in the Career Programs Building, Rooms 211 & 213, beginning at 1:30 pm. In attendance:

Board Members

Austin Abraham  
Carolyn Brooks  
James Klauber, Secretary / President  
Paula Lampton, Vice Chair  
L. William Proctor, Jr., Chair  
Gregory Snook

HCC Affiliates

Christine Ohl-Gigliotti – Dean of Students  
Eric Schwartz – Chair, Faculty Assembly  
Rebecca Shives – Recording Secretary  
Heike Soeffker-Culicerto - Vice President, Administration and Finance  
David Warner – Vice President, Academic Affairs and Student Services

Call To Order

Chair Proctor presided and convened the regular meeting at 1:37 pm.

Consent Agenda

The Consent Agenda was comprised of regular and closed session minutes for November 15, 2022 and the personnel report for December 2022. The regular and closed session minutes were taken out of the consent agenda because of revisions made after the minutes were originally submitted. The Consent Agenda was approved as submitted, except the November 2022 closed and regular session minutes, which were approved as amended.

Reports from Campus Groups

*Student Government Association*

Dean Ohl-Gigliotti reported on current SGA events and those planned for the future which included the Winter Formal which took place at the beginning of December. Dean Ohl-Gigliotti discussed the Martin Luther King, Jr. Day of Diversity celebration on January 12 at 2:30 pm in Kepler.

*Faculty Assembly*

Assistant Professor Schwartz reported on events from this past month which included the student art show, dance concert, and drama performance of Skin of Our Teeth.

### **President's Report**

#### ***Board Briefing Summary***

President Klauber discussed highlights in Academic Affairs, Student Services, and Workforce Solutions and Continuing Education.

Additional points:

- Attended Middle States Conference last week with Associate Professor Benchoff, Vice President Soeffker-Culicerto, and Dean Ranalli.
- Employee Holiday Party will be Tuesday, December 20<sup>th</sup>
- VPN is back up and working.
- The interior demolition of the Bowman Trade Center is complete and the city of Hagerstown has approved the site plan

### **Monthly and Special Reports**

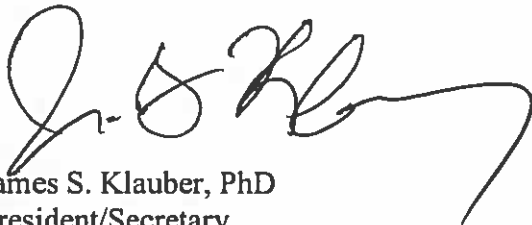
#### ***Financial Report for the Period Ending November 30, 2022 (ACTION)***

Ms. Brooks moved to accept the financial report for the period ending November 30, 2022 as submitted. Ms. Lampton seconded, and the motion carried by unanimous vote.

### **Adjournment**

There being no further business or discussion, the meeting was adjourned at 2:20 pm. The next meeting will be held on January 17, 2022 in the Career Programs Building, Rooms 211 and 213.

Respectfully submitted,



James S. Klauber, PhD  
President/Secretary